**CHECKLIST FOR RAMM DATA**

Please follow the steps in the checklist below, making changes only where indicated.

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| **Initial Steps** |
| 1) Select the road to be checked |
| 2) Check that the street light is in the correct position on the map |
|  2a) If necessary, correct the position |
| 3) Click on the information tab |
| 4) Click on the light to be checked |
| **In Street Light Pole**  |
| 5) **Click on Pole Tab** |
|  5a) Check the Pole Number |
|  5b) Check the Address |
|  5c) Check the Owner |
|  5d) Check the Condition |
| 6) **Click on Type Tab** |
|  6a) Check the Material |
|  6b) Check the Make |
|  6c) Check the Shape |
|  6d) Check the Mount |
| 7) **Click on Dim Tab** |
|  7a) Check the Side |
|  7b) Check the Use Height (i.e. height of luminaire above ground) |
| 8) **Click on Power Tab** |
|  8a) Check the Supply Point (i.e. overhead or underground) |
|  8b) Check the Bulk Circuit (i.e. GXP) |
| **In Street Light Bracket** |
| 9) **Click on Bracket Tab** |
|  9a) Check the Type |
|  9b) Check the Angle |
|  9c) Check the Outreach (i.e. length) |
|  9d) Check the Condition |
| **In Street Light Light** |
| 10) **Click on Light Tab** |
|  10a) Check the Make |
|  10b) Check the Model |
|  10c) Check the Tilt |
|  10d) Check the Shade (i.e. unmetered, SLV, metered) |
|  10e) Check the Condition |
| 11) **DO NOT CHECK GEAR** |
| 12) **Click on Lamp Tab** |
|  12a) Check the Make |
|  12b) Check the Model |
| 13) **Click on Power Tab** |
|  13a) Check the Supply Point (i.e. overhead or undergound) |
|  13b) Check the Bulk Circuit (i.e. GXP) |

Revision Table

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| --- | --- | --- |
| **Version** | **Date** | **Changes** |
| 1 | 15/10/2020 | Original |
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